

LYNDEBOROUGH BOARD OF SELECTMEN MEETING MINUTES

April 20, 2016

Members Present: Chairman Lee Mayhew, Selectman Fred Douglas

Absent: Mark Schultz (excused)

Staff Present: Town Administrator Russ Boland, Road Agent Kent Perry

Public Present: Robert Rogers

Media Present: Jessie Salisbury

Recorder: Russ Boland

The meeting was called to order at 6:00 p.m.

Chairman Mayhew opened the meeting by introducing the Selectmen and Staff. Following introductions, the pledge of allegiance was conducted.

Vote: Motion by Selectman Douglas to accept the consent agenda with the exception of the tax deferral documentation, which was absent from the signing folder, seconded by Chairman Mayhew. Passed 2-0

6:05 Appointment: Dr. Scott Roper met with the Selectmen regarding further explanation of the Joslin and Creesy Road research report. Dr. Roper explained Joslin Road is Class V for the town maintained portion of the road, which extends past the old Swartz home site, to the turn around and then becomes class VI to Creesy Road which is also class VI. In both cases these roadways are public roads and have been for hundreds of years. Dr. Roper agreed to work with staff in formulating a response to the inquiry of Attorney Alfano seeking additional information about these roads. T/A Boland will send a letter to Attorney Alfano advising we are in the process of formulating a response to his questions. The Board thanked Dr. Roper for all he does for the community.

Vote: Motion by Selectman Douglas to formally adopt the research report regarding Joslin and Creesy Roads, produced by Dr. Roper as the official position of the Town of Lyndeborough, seconded by Chairman Mayhew. Passed 2-0

Vote: Motion by Selectman Douglas not to change the name of Creesy Road, seconded by Chairman Mayhew. Passed 2-0

Community Forum:

Jessie Salisbury advised that the Board the Village Common is being worked on in preparation of Memorial Day. Loam and grass seed is being added along with newly engraved bricks and the Vietnam plaque has been ordered. The flowering trees being planned for Citizens Hall was

discussed and it was agreed the historic chestnut tree will be donated but it was unsure who would donate the flowering trees. Selectman Douglas and Chairman Mayhew both stated they would each donate a flowering tree. The topic of dedicating the trees in memorial was discussed, it was agreed to discuss this topic at a future meeting.

Old Town Business:

Purgatory Falls Parking Area:

Road Agent Kent Perry advised Purgatory Falls parking is becoming a problem as the site becomes more popular. Cars are being parked on both sides of Purgatory Falls Road. Road Agent Perry advised with property owner permission he could expand the parking lot, relieving the congestion of the roadway. Jessie Salisbury advised the Board her son is the owner of the property and has given permission to expand the parking lot. Chairman Mayhew advised Kent Perry to coordinate an easement between the property owner and Town Counsel.

Driveway Permit Application Review: The Board reviewed the Permanent and Temporary Driveway permit applications. Selectman Douglas advised the permits should have the wording describing the stakes required to identify the driveway's location will be placed at the intersecting roadway. Robert Rogers was supplied with the draft permits to share with the Planning Board for their comment. The Board was advised by T/A Boland an inexpensive digital camera will be purchased for the Road Agent to document the driveway locations at the time of inspections.

Snow Removal at Lyndeborough Central School:

Road Agent Kent Perry advised his research has revealed the average number of snow and ice removal events over the last six years is 19 per year. This conclusion was reached by researching Lyndeborough Highway Department and State of NH DOT records over the last six years. Jessie Salisbury reported Wilton determined to charge \$350 per storm per facility based on a 10 storm average; it is unknown how Wilton arrived at the number 10.

Vote: Motion by Chairman Mayhew to charge the School District \$6,650 for snow removal operations at Lyndeborough Central School for the 2016-2017 school year based on the research conducted by the Road Agent, and to bill above the agreed price of \$6,650 for the season if snow removal off site exceeds three events in the school year, additional charges would be billed,seconded by Selectman Douglas. Passed 2-0

Highway Department One Ton Dump Truck Purchase:

The Board reviewed quotes for the replacement of the 2009 one ton dump truck from Contemporary Chrysler, Dodge Jeep, MHQ Vehicles, Equipment and Gear, Keene Chrysler Dodge, Jeep, Hillsboro Chrysler, Dodge, Jeep, Ram and Hillsboro Ford.

Vote: Motion by Selectman Douglas to award Hillsboro Dodge/Jeep/Chrysler/Ram the purchase of a 2016 Ram 5500 4X4 Gas Chassis (State Bid) with the upgraded payload

package, voltage monitoring idle up, dump body, plow set up, sanding unit, LED lighting package, 5 year extended warranty, radio purchase and installation, lettering of the vehicle, back up alarm and other necessary equipment and installation, in the amount not to exceed sixty five thousand dollars (\$65,000), seconded by Chairman Mayhew. Passed 2-0

Highway Department Mid-Sized Dump Truck Lease Purchase:

The Board reviewed the quotes for a lease/purchase of a mid-sized dump truck and associated equipment submitted by MHQ Vehicles, Equipment and Gear of Marlboro Ma. and Freightliner of New Hampshire Londonderry NH.

Vote: Motion made by Selectman Douglas to lease / purchase a M2-106 Freightliner and associated equipment, which will included but not limited to, cab and chassis, all season sanding dump body, plow set up, radio installation, lighting package and other necessary equipment as outlined in the quote dated April 11, 2016 from Freightliner of New Hampshire. Further to enter into the lease / purchase agreement from Daimler in the amount of one hundred forty two thousand, three hundred and ten dollars (\$142,310) with the first year lease payment of \$25,946.22 to accomplish the lease / purchase of the truck at stated interest rate of 3.59 percent for six years as described in the quote dated April 19, 2016. This lease purchase is subject to Town Counsel review and will contain a municipal escape clause. Seconded by Chairman Mayhew. Passed 2-0

Putnam Pond Cleanup:

Chairman Mayhew advised the Board he accompanied the Conservation Commission on a site walk of the Putnam Pond Recreational Area on April 17, 2016. The visit was very positive and a list of projects was drafted that will make the area more user friendly. The projects include brush removal and chipping, graveling and grading the entrance, placing trash receptacles on the property and repainting of the sign identifying the property. Road Agent Perry told the Board the Highway Department will be able to accomplish many of the suggested projects at little to no cost.

Vote: Selectman Douglas made a motion to accept the document submitted by Chairman Mayhew describing the intended work at the Putnam Pond Recreational area, seconded by Chairman Mayhew. Passed 2-0

Chairman Mayhew will forward the document to the Conservation Commission for their review and action.

Johnson's Corner Junkyard Complaint Update:

T/A Boland briefed the Board on the activity surrounding the Johnson's Corner Junkyard Complaint. Recently, it was learned the owners of the property will attending the 4-21-16 Planning Board meeting to inquire about modifying their current site plan in order to come into compliance with a compliance notice issued by Code Enforcement Officer Hunter on 3-14-16. The contact person for the complainants, David Roemer has been advised of the recent activity

and was supplied with a copy of the compliance letter dated 3-14-16. Robert Rogers has been supplied with a copy of the compliance letter of 3-14-16 and has received a brief of the overall history of the complaint. Selectman Douglas stated he will be in attendance at the Planning Board meeting on 4-21-16.

Mountain Road Abutters Meeting Discussion:

The Board confirmed an abutter meeting to be held on May 3, 2016 at 7:00 pm at Citizens Hall. The main topic of the meeting will be the proposed traffic management plan. North Point Engineering, Kingsbury Construction and representatives of the town will be in attendance to answer residents' questions and take input for the final plan.

The Board reviewed a proposed letter to be sent to the residents informing them of the meeting and advised T/A Boland to mail the letters out by next week.

Financial Update:

T/A Boland briefed the Board on a cash flow concern regarding the remaining 2015-2016 school year payment to SAU 63. The town received notice of an increased monthly payment to SAU 63 in March for the April, May and June payments. The increase totaled approximately \$180,000. T/A Boland met with School Treasurer Stan Greene and School Business Administrator Lise Tucker to determine why the sharp increase was requested. It was determined the estimates the school made last July for revenue and fund balance to be applied to reduce taxes were not met, resulting in the increase. T/A Boland reached a tentative agreement, subject to the Selectmen's approval, with the school to spread the payments out until the July 1, 2016 tax revenue is received, in order to avoid using Tax Anticipated Notes. The proposed plan is to make a payment of \$100,000 on May 10, 2016, \$100,000 payment on June 10, 2016 and the balance of \$376,519.34 on or before June 30, 2016. T/A Boland also informed the Board he has proposed to the school district to work as a team in the future to avoid this situation from reoccurring.

Vote: Motion by Selectman Douglas to authorize the Town Administrator to implement the payment agreement developed on 4-2-16 between the Town of Lyndeborough and SAU 63 for the 2015-2016 school year payment. The remaining payment is \$576,519.34 to be paid in the following amount; \$100,000 on May 10, 2016, \$100,000 on June 10, 2016 and the final payment of \$376,519.34 on or before June 30, 2016. Seconded by Chairman Mayhew. Passed 2-0

Vote: Chairman Mayhew made a motion to hire Burton Reynolds for 16 hours at \$30 per hour to perform an analysis of the payments to SAU 63. Seconded by Selectman Douglas Passed 2-0

Town Administrator's Report:

T/A Boland advised the Board of staff vacation schedules and alternative contacts that have been set up during their absence.

Center Hall will be used this summer for a fundraising effort by the Conservation Commission. The Board agreed to waive the rental fee.

T/A Boland advised the Board on March 17, 2016 an inspection revealed the junkyard complaint against 100 Old Temple Road was now in compliance. James Robbins wants the Board to know he does not feel the Town did enough to have the property owner clean their property. The property still does not meet his expectations regarding the junkyard complaint he filed.

The reappointment letters for various Boards and Commissions have been mailed.

Clayton Brown and Walter Holland have been contacted regarding the ceremony on Memorial Day dedicating the new light installed at Center Hall.

The soil deposit liability waiver was reviewed and will be sent to legal counsel for review.

The installation of a new computer at the Highway Department was discussed.

Vote: Motion by Selectman Douglas, seconded by Chairman Mayhew to adjourn at 8:50 p.m. Passed 2-0

The signatures below are for the April 20, 2016 Selectman's meeting:

Lee F. Mayhew
Chairman

Selectman Mark P Schultz

Selectman Fred G. Douglas, Jr.

APPROVED BY THE BOARD OF SELECTMEN ON APRIL 27, 2016

